Request for Proposals
Interdisciplinary Research Team Project Development
(AY 2025-2026)

Purpose and Eligible Activities and Support:

Radford University's distinctive research, scholarship, and creative activities focus on our region and the Commonwealth of Virginia to advance healthy, thriving communities. Valuing faculty and student collaboration and partnership with our communities, Radford's research contributes to understanding and improving the human condition in the areas of health; education; and economic, environmental, social, and artistic vitality.

The Interdisciplinary Research Team Project Development Award aims to foster collaborative, cross-discipline research and scholarly activity in the following focus areas:

- Healthcare (e.g., health disparities, rural health, mental health, healthcare education)
- Artificial Intelligence (AI)
- Community workforce training that boosts economic development.
- Community engagement promoting cultural heritage, tourism, and the arts.

Goals:

- Support the formation and development of diverse, interdisciplinary teams.
- Encourage interdisciplinary collaboration and generation of innovative research.
- Enable teams to conduct smaller projects/studies that may impact the university and/or aid the community, collect preliminary data/ information for external funding proposals, Federal earmark proposals, or other allied initiatives.
- Promote community impact and engagement as a key outcome of funded projects.

Eligible Use of Funds:

- Faculty reassigned time for research activities
- Pilot projects and/or preliminary studies
- Evaluation of the effectiveness of educational or public service programs
- Travel related to project development or research.
- Data collection and analysis
- Student involvement in research
- Convening the group for teambuilding and planning meetings/retreats

Ineligible Use of Funds:

Funds **may not support**:

- Curriculum, workshops, training, or pedagogy development not directly tied to a research agenda.
- Professional development activities unrelated to the proposed project

Eligible Faculty:

Full-time Teaching & Research faculty as well as Administrative & Professional faculty and staff whose positions require scholarly engagement are eligible.

Award Amount and Term:

$500 up to a maximum of $25,000 within a 12-month period of performance.

Application Information:

Proposals must be recommended by the academic dean(s) (or division heads) and department chairs (or directors) of the respective College(s) or Non-Academic Unit.

Deadline: Rolling during AY 2025-2026. Proposal must be emailed in a single PDF to spgm@radford.edu by the 1st of the month throughout AY25-26.

Proposal Formatting Requirements:

Page Length & Spacing. No more than five pages, single-spaced for the Work Plan. No more than one page for the Project Summary

Font. 12-point sans serif font (i.e., Arial, Aptos)

Citations. A reference document must be included with the application as an appendix.

Tables & Figures. Tables and figures may be a 10-point sans serif font but must be legible. The use of color is acceptable in charts and graphs.

Appendices. All appendices must be labeled with the appendix letter and title and attached to the project narrative as a single document.

<u>Proposals must follow the structure outlined in the template below</u>:

- Cover page (see example)
- Project Summary
    - Information about the project, proposed start and end date, research question(s) or rationale for the project; 1-page max.
- Work Plan (not to exceed five single-spaced pages)
    - What will the team do?
    - Will it build on prior interactions?
    - What are the team's goals and anticipated outcomes?
    - For research projects or early-stage projects, please address the research question(s) with a descriptive methodology and data analysis/collection procedures.
    - Description of congruence with Radford University's mission and goals identified in this RFP.
    - Proposed Timeline (must not exceed twelve months)
- Budget summary and rationale
    - Must be reasonable with the work plan.

Please be specific with your project's Work Pan. Also, please note the review committee will be from different academic backgrounds so projects should be written in lay terms.

<u>Criteria for Evaluation</u>:

1. Potential for the development of interdisciplinary teams within a focused area identified in the RFP.
2. Potential for community impact and/or cultivating industry/community partnerships.
3. Qualities and experience of the proposed research team.
4. Expanding funding portfolio through external grants, contracts, and other forms of scholarly work such as publications and/or presentations.
5. All proposals must adhere to the outline and formatting requirements of the RFP. Any proposals not meeting these requirements will be returned to the applicant(s) without review.

Awardee Requirements:

Within one month after the award end-date:

- A two-page progress report including research outcomes, other outcomes (manuscripts submitted/presented, conference presentations, etc.), and
- progress toward securing external funding.

If either research progression or plans toward submission of proposals for external funding has been impacted, a clear explanation and a mitigation plan is required.

- Funds will not be released until all necessary compliance-related approvals and/or training are acquired, such as IRB, IACUC, IBC, RCR and COI.
- Funds must be used within 12 months of award. No-cost time extensions are not allowed.
- Awardees must be able to attend Sponsored Programs' Faculty Development Interdisciplinary Cohort Training throughout the academic year.
- The Interdisciplinary Research award must be acknowledged in any resulting publications, exhibitions, or events, including press releases, using the following language: "This project was funded (or partially funded) by Radford University Office of Sponsored Programs."

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Need help developing your proposal, research group, or idea?

Please contact:

The Office of Sponsored Programs
232 Cook Hall
831-5479

Pam Frasier: pfrasier2@radford.edu

Tom Cruise: tcruise@radford.edu

EXAMPLE COVER PAGE

1. Project Personnel

    a) Name:

    b) Rank/Position Title:

    c) Department:

    d) Email:

2. Project Tile:

3. Amount Requested:

4. Project Period of Performance (mm/dd/yy – mm/dd/yy)

5. Will this project result in an IRB or IACCU protocol submission? If yes, please include the IRB Protocol Number or Note that it is pending approval.

6. Will this lead to scholarly work? Please select the following one or more options:

    ☐ External proposal application to a sponsoring organization

    ☐ Publication in a peer-reviewed journal

    ☐ Presentation at a conference and/or workshop