

RADFORD UNIVERSITY  
BOARD OF VISITORS  
THURSDAY, SEPTEMBER 10, 2009

APPROVED

MINUTES

Members present:

Mr. Thomas E. Fraim, Jr., Rector  
Ms. Nancy E. Artis, Vice-Rector  
Ms. Nancy H. Agee  
Mr. Todd E. Barrish  
The Honorable J. Brandon Bell  
Mr. Matthew B. Crisp  
The Honorable C. Nelson Harris  
Mrs. Mary Ann Hovis  
Mr. Darius A. Johnson  
Mr. Stephen A. Musselwhite  
Mr. Mark R. Pace  
Mr. Walter F. Rugaber  
Dr. Cora S. Salzberg  
Ms. Linda K. Whitley-Taylor  
Mr. Matthew Clem (non-voting advisory student representative)  
Dr. Stephen S. Owen (non-voting advisory faculty representative)

Members absent:

Mr. Ronald R. Wesley

Others present:

President Penelope W. Kyle  
Dr. Wil W. Stanton, Provost and Vice President for Academic Affairs  
Mr. Jeffrey S. Douglas, Chief Communications Officer & Executive Director of University Relations  
Ms. Catherine C. Greenberg, Vice President for University Advancement  
Mr. Danny M. Kemp, Vice President for Information Technology  
Ms. Jo Ann Kiernan, Special Assistant to the President  
Ms. Margaret D. McManus, University Auditor  
Dr. Steven W. Nape, Vice Provost for Enrollment Planning and Management  
Dr. Norleen K. Pomerantz, Vice President for Student Affairs  
Ms. Lisa H. Ridpath, Budget Director  
Ms. Greer Saunders, Assistant Attorney General  
Dr. Rick L. Slavings, Vice Provost for Academic Administration and Institutional Effectiveness  
Faculty, staff, students, and guests

CALL TO ORDER

Mr. Fraim, Rector of the Board, called the meeting to order at 9:04 a.m., Thursday, September 10, 2009, in the Martin Hall Board Room.

### RECOGNITION OF REAPPOINTED AND NEWLY APPOINTED BOARD MEMBERS

Rector Fraim recognized the current Board members that had been selected to serve additional four year terms: Ms. Nancy E. Artis, Mr. J. Brandon Bell and Mr. Darius A. Johnson. Mr. Fraim then introduced the newly appointed members to the Radford University Board of Visitors, all Radford University Alumni: Mr. Todd E. Barrish, Executive Vice President with Dukas Public Relations in New York City, Mr. Matthew B. Crisp, Managing Director of Third Security in San Francisco, California and Ms. Linda K. Whitley-Taylor of Virginia Beach, Executive Vice President, Associate Services with AMERIGROUP Corporation.

Mr. Fraim stated that the Radford University Board of Visitors welcomed the new members and were excited to have them as a part of the team and looked forward to working with each of them.

### INTRODUCTION OF GUESTS

Rector Fraim asked President Kyle to introduce special guests. President Kyle called on Mr. Jeffrey S. Douglas, Chief Communications Officer & Executive Director of University Relations. Mr. Douglas stated he had no guests to introduce. President Kyle introduced two new members of the administrative team, Mr. Richard S. Alvarez, who joined Radford University on August 3, 2009, as the Chief Financial Officer and Vice President for Finance and Administration. President Kyle related that she could not personally introduce Mr. Alvarez as he and Ms. Evelyn Wilson, Associate Vice President for Finance and Administration were in Richmond meeting with state officials about what Governor Kaine's announcement meant to higher education in general and particularly to Radford University.

President Kyle introduced Mr. Jeffrey S. Douglas. Mr. Douglas joined Radford University as the Executive Director of University Relations on August 17. President Kyle pledged that with Mr. Douglas' arrival, greater communication and connectivity would be provided to the faculty, staff, students and the community. Mr. Douglas received both his undergraduate and graduate degrees from Radford University.

### APPROVAL OF MEETING AGENDA

Mr. Musselwhite made a motion to approve the September 10, 2009 meeting agenda, as contained in the Board Books. Mr. Harris seconded the motion, and the motion carried unanimously.

### APPROVAL OF MINUTES

Rector Fraim asked for a motion to approve the minutes of the April 22-23, 2009, meeting of the Board of Visitors, as distributed. Mr. Pace made the motion; Mr. Harris seconded the motion, and the motion carried unanimously.

Rector Fraim asked for a motion to approve the minutes of the June 11, 2009, meeting of the Executive Committee of the Board of Visitors, as distributed. Mr. Harris made the motion; Mr. Musselwhite seconded the motion, and the motion carried unanimously.

### CLOSED SESSION

Ms. Artis moved that the Board convene in a closed meeting, pursuant to Section 2.2-3711-1 of the Freedom of Information Act, for the purpose of discussing the assignment, appointment, promotion and performance of certain university employees, and evaluation of performance of certain university employees. Mrs. Hovis seconded the motion. The motion passed unanimously.

### RECONVENED SESSION

Following the Closed Session, the public was invited to return to the meeting. Rector Fraim called the meeting to order and asked Ms. Artis to make the motion to return to open session.

#### Certification of Executive Meeting

WHEREAS, the Radford University's Board of Visitors has convened an executive meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of The Virginia Freedom of Information Act; and

WHEREAS, Section 2.2-3712 of the Code of Virginia requires a certification by this Board that such closed meeting was conducted in conformity with Virginia law;

NOW, THEREFORE, BE IT RESOLVED, that the Radford University Board of Visitors hereby certifies that, to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under Virginia law and (2) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Radford University Board of Visitors.

<b>VOTE:</b>	yes - Ms. Nancy H. Agee	yes - Mrs. Mary Ann Hovis
	yes - Ms. Nancy E. Artis	yes - Mr. Darius A. Johnson
	yes - Mr. Todd E. Barrish	yes - Mr. Stephen A. Musselwhite
	yes- Mr. J. Brandon Bell	yes - Mr. Mark R. Pace
	yes - Mr. Matthew B. Crisp	yes - Mr. Walter F. Rugaber
	yes - Mr. Thomas E. Fraim, Jr.	yes - Dr. Cora S. Salzberg
	yes - Mr. C. Nelson Harris	yes - Ms. Linda K. Whitley-Taylor

### ELECTION OF NON-VOTING FACULTY REPRESENTATIVE TO THE BOARD

Upon a motion by Mr. Harris and seconded by Mrs. Hovis, which resulted from discussions in the Closed Session, unanimous approval was given to appoint Dr. Stephen S. Owen, Associate Professor Criminal Justice and President of the Faculty Senate, as the Non-Voting Advisory Faculty Representative to the Board of Visitors for the 2009-2010 term. Dr. Owen assumed his spot at the table and was welcomed to the Board.

### REPORT FROM THE NOMINATING COMMITTEE

Mr. Harris, Chair of the Nominating Committee, expressed his appreciation to the Board for its attentiveness to the call for nominations and thanked Dr. Salzberg and Mr. Rugaber for their service on the committee. He reported the nominating committee recommended Mr. Fraim continue for one more year as the Rector of the Radford University Board of Visitors and for Ms. Artis to serve for one more year as the Vice Rector of the Board. Mr. Harris stated the recommendation was in keeping with the bylaws of the Radford University Board.

Mr. Musselwhite made a motion to accept the nominations and Ms. Linda Whitley-Taylor seconded the motion, and the motion carried unanimously. Rector Fraim expressed his thanks and appreciation for the support and honor of serving as Rector of Radford University. A copy of Mr. Harris' nomination

committee letter to the Radford University Board of Visitors is attached hereto as Attachment A and made a part hereof.

#### REPORT FROM THE STUDENT AFFAIRS COMMITTEE

Mr. Harris, Chair of the Student Affairs Committee, reported that the committee met on September 9, 2009. He stated Mr. Matthew Clem, President of the Student Government Association (SGA) highlighted goals and activities planned for students this year.

Mr. Trae Cotton, Dean of Students provided an update on a new online program for students promoting alcohol education and awareness called Alcohol.Edu. He explained 60 other institutions throughout the United States were participating and RU was a founding participant. Dean Cotton updated the committee on RU PRIDE programming. Mr. Harris related he toured the renovation of Muse Hall and encouraged members to visit the building.

Dr. Pomerantz, Vice President of Student Affairs provided an overview of the coordinated efforts in place with local and regional health departments to address the H1N1 virus, including planning for administering the vaccine when it should become available.

Mr. Harris supplied update on RU's reorganized Multi Cultural and International Student Services Office into The Center for Diversity and Inclusion. The reorganization broadened the mission and scope of RU's efforts. Mr. Harris then welcomed Adrian DeLoach to Radford University. Mr. DeLoach had focused his efforts on diversity and inclusion with his previous employer Texas A&M University and would help lead the efforts for RU.

Police Chief Roberts provided update to the committee on activities in the RU Police Department. Mr. Harris shared that Officer Robert Johnson headed up efforts on the RU accreditation and had been appointed to the Accreditation Standards Committee based on the work exhibited during RU's accreditation process. As a member of the committee, Officer Johnson represents all Virginia Colleges and Universities. Mr. Harris related that these accomplishments underscored the fine leadership and talent of the RU Police Department and the recognition that peers of Radford University placed on those endeavors.

Mr. Harris stated that Crime Prevention Specialist Scott Shaffer participated as a coach during the annual Virginia Victim Advocate Academy in Richmond last summer and was asked to serve as a permanent returning faculty member for the academy. Mr. Harris also reported that Detective Sammy Shumate was accepted into the ten week forensic science academy in Richmond. Mr. Harris praised these accomplishments as underscoring the caliber of the personnel within the RU Police Department and Chief Roberts' leadership.

Mr. Ken Bonk, Assistant Vice President of Student Affairs and Director of Co-Curricular Activities provided updates on student activities and the growth of University clubs and organizations. Mr. Bonk reported RU had 19 sports clubs in addition to the athletic teams and a total of 225 clubs and organizations on campus for student involvement. Since the beginning of this semester students have begun the process to add over 20 new student organizations.

Mr. Robert Lineburg, RU's Athletic Director, reported on RU teams and sports. Mr. Harris expressed the value of winning seasons and championships but of greater significance was that RU student athletes ranked number one in their conference for grade point averages (GPA) with 59.7 percent earning a 3.0 GPA or better. A copy of the Student Affairs Committee Report is attached hereto as Attachment B and

made a part hereof.

#### REPORT FROM THE BUSINESS AFFAIRS COMMITTEE OF THE BOARD

Mr. Musselwhite, Chair of the Business Affairs Committee, reported that the committee met on September 9, 2009. He explained that agenda items had changed due to the announcement made in Richmond and the reduction of 6.41 million dollars in the budget.

Mr. Musselwhite stated that Richard Alvarez was a great addition for Radford University and was excited about Mr. Alvarez's attitude toward the future and RU's ability to grow stronger from difficult situations. He praised Ms. Evelyn Wilson and Ms. Lisa Ridpath for the work they accomplished absent someone in the Vice President position. Mr. Musselwhite proposed the following recommendations made by the committee to the Board of Visitors be adopted:

Approval of the Resolution for adoption for Alternative Severance Option Program.  
Ms. Agee seconded the motion and the Resolution was approved unanimously. A copy of the Resolution and explanatory documentation is attached hereto as Attachment C and made a part hereof.

Approval of a Resolution delegating authority to the Executive Committee of the Board of Visitors to approve the 2009-2010 operating budget. Mr. Pace seconded the motion and the Resolution was approved unanimously. A copy of the Resolution is attached hereto as Attachment D and made a part hereof.

Mr. Musselwhite reported several informational items. Ms. Ridpath provided the committee a summary of activity for fiscal year ending on June 30<sup>th</sup>, 2009. Revenues and expenditures were within expected levels. Revenues had increased 2.4 percent and expenditures increased 3.9 percent over the previous year. Mr. Alvarez updated the committee on the 6-year capital plan.

Ms. Margaret McManus, University Auditor provided an oral report to the committee on the University Discretionary Fund and stated all expenditures were in compliance with the Board of Visitors guidelines. She shared the 2009 Activity Report and the 2010 Audit Plan from the Office of Audit and Advisory Services. Additional information provided included a report of the Review of Information Technology Infrastructure (Anti-Virus and Clean Access) and Follow-Up Audit Status reports. A copy of the Business Affairs Committee Report is attached hereto as Attachment E and made a part hereof.

#### REPORT FROM THE ACADEMIC AFFAIRS COMMITTEE OF THE BOARD

Mr. Rugaber, Interim Chair of the Academic Affairs Committee, related that the committee met on September 9, 2009, and as a part of the report, moved that the following recommendation be adopted:

Approval of the Resolution for Reaffirmation of the Workforce Transition Option (WTO). Ms. Agee seconded the motion and the Resolution was approved unanimously. A copy of the Resolution and explanatory documentation is attached hereto as Attachment F and made a part hereof.

Mr. Rugaber stated Dr. Owen reported on the positive progress made between the Faculty Senate Executive Committee and the administration during meetings held over the summer. Dr. Owen explained that Convocation set a very positive tone and everyone was committed to working together and from meetings held between the Faculty Senate, Provost Stanton and President Kyle processes were put into

place to help ensure that the levels of transparency and collaboration between the faculty and administration were clear. Dr. Owen shared there was a Faculty Senate meeting upcoming that would look into the possibility of internal governance reform. If approved a task force would be created with composition that includes faculty and Faculty Senate members. The task force would be charged with careful study of reform. Dr. Owen hoped to report an outcome of the vote at the next Board meeting.

Mr. Rugaber provided enrollment news. He stated that enrollment was down some but the lower enrollment was attributed to a downturn in the economy and demographics. Student Aptitude Test (SAT) performance was up for entering freshman, as was high school grade point average, with a grade point average of 3.23. Mr. Rugaber shared Radford University was up for reaccreditation in 2012 with the Southern Association of Colleges and Schools a process started this year under the direction of Dr. Rick Slavings. A copy of the Academic Affairs Committee Report is attached hereto as Attachment G and made a part hereof.

#### REPORT FROM THE GOVERNANCE AND ADMINISTRATION COMMITTEE OF THE BOARD

Ms. Agee, Chair of the Governance and Administration Committee, reported the committee met on September 9, 2009. Ms. Catherine Greenberg, Vice President for University Advancement reported on fund raising efforts for Radford University and Mr. Danny Kemp, Vice President for Information Technology and Chief Information Officer provided an update on three major technology initiatives and technology in general at Radford University including the University Information System, the new Telephone System, and the Technology in Young Hall.

Ms. Agee highlighted some of the significant work accomplished at RU during the past year. The accomplishments included registration of the first doctoral students, the approval of a third doctoral degree (Nursing Practice), approval of a Campus Master Plan, and the opening of the Covington Center for the Visual and Performing Arts. She stated that planning had begun for a \$44.3 million signature building for the College of Business and Economics and that the renovations of Young, Heth and Davis Halls had been completed.

Ms. Agee stated that a significant accomplishment for RU was attainment of Level II Authority from the state. She also recognized that RU has developed the RU Campus Emergency Preparedness Plan and that a Campus Sustainability Committee was established with a goal of becoming the greenest campus in the nation. She praised the completion of the renovations of the Dedmon Center and congratulated the four Big South Conference championship teams and the three RU coaches selected as coaches of the year.

Ms. Agee shared that US News and World Report named Radford an "Up and Coming" University. She stated the Board was very pleased with the direction RU was headed. Ms. Agee gave special thanks to Mrs. Hovis, Mr. Rugaber and Mr. Pace for their participation in the review of the accomplishments of Radford University in 2008-09.

Ms. Agee explained that the Governance and Administration Committee was established this year but was not a standing committee. The committee had discussions and believed that the Governance and Administration Committee be established as a standing committee. Ms. Agee proposed that the Governance and Administration Committee should be established as a standing committee of the Radford University Board of Visitors with responsibility for bylaws, presidential performance review, board orientation, board development, nominations of Board members, and review of key staffing through formal processes.

Upon a motion by Mr. Musselwhite and seconded by Mr. Harris the motion passed unanimously. A copy

of the Resolution is attached hereto as Attachment H and made a part hereof.

A copy of the Governance and Administration Committee Report is attached hereto as Attachment I and made a part hereof.

#### REPORT FROM THE RU FOUNDATION LIAISON

Mrs. Hovis, Board Liaison to the RU Foundation Board, reported that the Foundation had met twice since the last Board meeting. She also informed the Board that the Foundation had passed a resolution in support of President Kyle's new contract approved by the Executive Committee of the Radford University Board of Visitors at its meeting on June 11<sup>th</sup>, 2009.

Mrs. Hovis stated that the Foundation has conducted a full and complete review of their investment portfolio. This was a major task spearheaded by Mr. Crisp and others that led to a decision to move the Foundation portfolio to the Spider Management Fund. The Foundation believes they will see positive results from that change.

#### PRESIDENT'S REPORT

President Kyle shared with the Board events and activities that have occurred since the April 23 Board meeting.

#### OTHER BUSINESS

President Kyle introduced Dr. Gary D. Ellerman, Professor Emeritus and Ms. Barbara-lyn B. Morris, Alumna, Co-chairs of the Radford University Centennial Committee. Dr. Ellerman and Ms. Morris provided an overview of the plans for the Centennial Calendar of Events for 2010.

#### ADJOURNMENT

The Rector announced that the Radford University Board of Visitors Retreat was scheduled for October 12-13, 2009, in Virginia Beach, Virginia. The next regularly scheduled meeting of the Board of Visitors will be held Wednesday and Thursday, November 11-12, 2009, in Radford, Virginia.

Mr. Fraim shared the proposed 2010 Board meeting dates:

February 9 and 10 (Richmond, VA)  
April 28 and 29  
September 15 and 16  
November 10 and 11

With no further business to come before the Board, the Rector adjourned the meeting at 11:27 a.m.

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Kimberly Chiapetto, Secretary  
Radford University Board of Visitors