



**RADFORD UNIVERSITY**  
**BOARD OF VISITORS**  
**ACADEMIC AFFAIRS COMMITTEE MEETING**  
**3:30 p.m.**  
**Monday, January 28, 2013**  
**2<sup>nd</sup> Floor, Room 2-G**  
**One James Center**  
**Richmond, Virginia**

**APPROVED**

**MINUTES**

**COMMITTEE MEMBERS PRESENT:**

The Honorable J. Brandon Bell, Chair  
Mr. Matthew B. Crisp  
Ms. Ruby W. Rogers  
Ms. Mary Waugh Campbell  
Ms. Laura Jacobsen, Faculty Representative (non-voting, advisory member)  
Ms. Linda K. Whitley-Taylor, Rector

**COMMITTEE MEMBERS ABSENT:**

Mr. Milton C. Johns, Vice Chair

**BOARD MEMBERS PRESENT:**

Ms. Nancy E. Artis  
Ms. Ruby W. Rogers  
Ms. Georgia Snyder-Falkinham  
Mr. Michael A. Wray

**OTHERS PRESENT:**

President Penelope W. Kyle  
Mr. Richard S. Alvarez, Chief Financial Officer and Vice President for Finance and Administration  
Mr. Joe Carpenter, Vice President for University Relations and Chief Communications Officer effective February 1, 2013  
Mr. Danny M. Kemp, Chief Information Officer and Vice President for Information Technology  
Dr. Sam Minner, Provost and Vice President for Academic Affairs  
Dr. Deborah J. Robinson, Vice President for University Advancement  
Ms. Lisa H. Ridpath, Associate Vice President for Finance and Administration  
Mr. Ronald C. Forehand, Senior Assistant Attorney General, Commonwealth of Virginia  
Mr. James Noel, Assistant Attorney General, Commonwealth of Virginia  
Mr. Peter Eckel, Vice President for Governance and Leadership Programs, Association of Governing Board of Universities and Colleges

Ms. Michele Nieroda Schumacher, J.D., Secretary to Board of Visitors  
Ms. Kimberly Chiapetto, Assistant Secretary to Board of Visitors

### **CALL TO ORDER**

The Honorable J. Brandon Bell, Chair, called the meeting to order at 3:45 p.m. on Monday, January 28, 2013, in Room 2-G, One James Center, 2<sup>nd</sup> Floor, Richmond, Virginia.

### **APPROVAL OF AGENDA**

Mr. Bell asked for a motion to approve the January 28, 2013, meeting agenda, as published prior to the meeting. Ms. Mary Waugh Campbell made the motion, Ms. Ruby W. Rogers seconded the motion, and the motion carried unanimously.

### **APPROVAL OF MINUTES**

Mr. Bell asked for a motion to approve the minutes from the November 8, 2012, meeting as distributed. Mr. Matthew B. Crisp, made the motion and Ms. Campbell seconded the motion, and the motion carried unanimously.

### **REPORT FROM THE FACULTY REPRESENTATIVE**

Dr. Laura Jacobsen, faculty representative (non-voting, advisory member) to the Board of Visitors, gave an oral presentation updating the Committee on items that the Faculty Senate is working on, including the faculty job satisfaction survey administered by the Collaborative on Academic Careers in Higher Education (COACHE survey), the core curriculum, the Quality Enhancement Plan (QEP), childcare issues, and the honors academy.

Dr. Jacobsen noted that the COACHE survey of Radford University faculty job satisfaction is administered by the Harvard Graduate School of Education at Harvard University and that Radford University should receive the results toward the end of the spring 2013 semester. This is the first time that Radford University has participated in this national survey.

With respect to the core curriculum, Dr. Jacobsen reported that there is a continued effort to work to revise learning outcomes and to help instructors teaching the courses to identify and interpret those learning outcomes. Dr. Jacobsen also informed the Committee that there is a continued effort to work on the faculty staffing plan for the University Core A courses.

Dr. Jacobsen updated the Committee on the Scholar Citizen Quality Enhancement Plan, noting that during the fall semester approximately 20 co-curricular grants and grants for course embedded projects had been awarded. She explained that this program focuses on high impact learning and it is anticipated that the students in the program would have experiences that are transformative in nature. She noted that the program will be putting out a newsletter and will have a large recruitment effort to encourage students to join into this initiative.

Regarding childcare issues, Dr. Jacobsen informed the Committee that the Childcare Task Force is continuing their efforts to try to establish a high quality childcare facility that is

accredited by the National Association for the Education of Young Children (NAEYC). She noted that this facility would serve not only the Radford University community but also the citizens of the surrounding areas. Although there is nothing definitive at this point the task force members are in negotiations with one company and they are extremely positive that a solution will be forthcoming.

Dr. Jacobsen also updated the Committee on the Honors Program Task Force, noting that the task force had its first meeting in late November and hopes to have some recommendations regarding the future of the Radford University Honors Program by the end of the spring 2013 semester.

Mr. Bell thanked Dr. Jacobsen for her report.

### **ACTION ITEMS**

#### **Approval of Faculty Professional Development Leaves:**

The Committee discussed the proposed faculty professional development leave for fourteen (14) faculty members. Mr. Bell proposed approval of Faculty Professional Development Leave. The motion was seconded by Ms. Campbell and passed unanimously. A copy of the Resolution is attached hereto as *Attachment A* and made part of these minutes.

#### **Amendments to the Teaching and Research Faculty Handbook:**

The Committee also discussed changes to the Teaching and Research Faculty Handbook, namely (1) the deletion of Section 3.1, Other Radford University Employment, (2) amendment to Sections 1.8.5 and 1.8.6, Appeals Procedures and Committee Procedures to require that the procedures for initiating an appeal be posted on the Faculty Senate website and that the requirement to contact the Faculty Chair of the Faculty Appeals Committee for the procedures be deleted, and (3) amendment to Sections 1.9.6 and 1.9.7, Grievance Procedures and Committee Procedures to require that the procedures for filing a grievance be posted on the Faculty Senate website and the requirement to contact the Faculty Chair of the Grievance Committee for the procedures be deleted. After motion made by Mr. Crisp and seconded by Ms. Campbell, the Academic Affairs Committee unanimously approved the Amendment to the Teaching and Research Faculty Handbook, Sections 3.1, 1.8.5, 1.8.6, 1.9.6 and 1.9.7, attached hereto as *Attachment B* and made a part hereof.

### **REPORT FROM THE PROVOST**

Dr. Sam Minner, Provost and Vice President for Academic Affairs, informed the Committee that the Academic Affairs Department has hired an Assistant Vice Provost for Academic Assessment, Dr. Ebenezer Kolajo, whose duties will include academic assessment and acting as the SACS liaison.

Dr. Minner then updated the Committee on accreditation noting that we received a 100% success rate in all external accreditation visits. The most notable was our Doctor of Psychology (Psy.D.)

program that earned accreditation from the American Psychological Association's Commission on Accreditation (APA-COA).

Dr. Minner also noted an accomplishment in the Nursing Program. He apprised the Committee that the University received the results on the first time pass rate for the NCLEX examination, which is the nursing licensure exam, and that the first time pass rate for Radford graduates was 91.8%, which was above the state average, and is an increase of 9.7% from last year and an increase of 17% from 2010.

He also apprised the Committee that Radford University is exactly where it needs to be with enrollment for the entering class for the fall 2013 semester, noting that the enrollment numbers are exactly the same as they were last year at this time, and that paid deposits are up from last year.

Dr. Minner then reviewed with the Committee the major initiatives underway in Academic Affairs and provided an update to the Committee on differential tuition and fees at the undergraduate level. He indicated that there were three areas institutions use differential tuition. One is to charge differential tuition for programs that cost more. The second area is to charge differential tuition if the graduates of a particular program are going to be earning higher salaries. The third area, which is highly controversial, is to charge more for programs that an institution wants to curtail. Dr. Minner stated that based upon his research and his analysis it was his recommendation not to implement differential tuition at the undergraduate level at this time.

The Committee then had a general discussion on differential tuition and fees and the general state of the cost of higher education.

### **OTHER BUSINESS**

Mr. Ronald C. Forehand, Senior Assistant Attorney General, Commonwealth of Virginia, introduced Ms. Elizabeth Robertson, Assistant Attorney General for the Commonwealth of Virginia, noting that Ms. Robertson had just started working in the Attorney General's office.

### **ADJOURNMENT**

With no further business to come before the Committee, Mr. Bell adjourned the meeting at 4:55 p.m.

Respectfully submitted  
Michele Nieroda Schumacher, J.D.  
Secretary to the Board of Visitors