



RADFORD UNIVERSITY
BOARD OF VISITORS
ACADEMIC AFFAIRS COMMITTEE MEETING
MARTIN HALL - BOARD ROOM
RADFORD, VIRGINIA
10:30 A.M.
SEPTEMBER 12, 2013

APPROVED

MINUTES

COMMITTEE MEMBERS PRESENT

Mr. Milton C. Johns, Vice Chair and Vice Rector
Ms. Mary Waugh Campbell
Mr. Matthew B. Crisp (entered meeting at 10:55 a.m.)
Ms. Ruby W. Rogers
Ms. Linda K. Whitley-Taylor, Rector
Dr. Laura J. Jacobsen, faculty representative (non-voting, advisory member)

BOARD MEMBERS PRESENT

Ms. Callie M. Dalton
Ms. Sandra C. Davis
Dr. Kevin R. Dye
Mr. Michael S. Hurt
Ms. Alethea "A.J." Robinson
Ms. Georgia Anne Snyder-Falkinham
Mr. Michael A. Wray
Ms. Katrina Koussis, student representative (non-voting, advisory member)

OTHERS PRESENT:

President Penelope W. Kyle
Mr. Richard Alvarez, Vice President for Finance & Administration and Chief Financial Officer
Mr. Joe Carpenter, Vice President for University Relations and Chief Communications Officer
Mr. Danny M. Kemp, Vice President for Information Technology and Chief Information Officer
Dr. Sam Minner, Provost and Vice President for Academic Affairs
Dr. Deborah J. Robinson, Vice President for University Advancement
Ms. Margaret McManus, University Auditor
Mr. Kenneth J. Bonk, Associate Vice President for Student Affairs/Student Activities
Ms. Susan Trageser, Interim Associate Vice President for Student Affairs/Interim Dean of Students

Ms. Michele N. Schumacher, Secretary to the Board of Visitors
Radford University faculty and staff

Ms. Stephanie Hamlett, Senior Assistant Attorney General, Commonwealth of Virginia

CALL TO ORDER

Mr. Milton C. Johns, Vice-Chair and Vice-Rector, called the meeting to order at 10:35 a.m. in the Board Room in Martin Hall.

APPROVAL OF AGENDA

Mr. Johns asked for a motion to approve the September 12, 2013, meeting agenda as published. Ms. Mary W. Campbell so moved and Ms. Ruby W. Rogers seconded the motion and the motion carried unanimously.

APPROVAL OF MINUTES

Mr. Johns asked for a motion to approve the minutes of the May 9, 2013, meeting of the Academic Affairs Committee as published. Ms. Mary W. Campbell so moved and Ms. Ruby W. Rogers seconded the motion and the motion carried unanimously.

REPORT TO THE BOARD OF VISITORS FROM THE FACULTY REPRESENTATIVE

Dr. Laura J. Jacobsen, non-voting faculty advisory member of the Board of Visitors, presented a report on the results of the Collaborative on Academic Careers in Higher Education (COACHE survey) faculty job satisfaction survey administered by the Harvard Graduate School of Education. Dr. Jacobsen noted that the results of the survey were received during the summer and that a “COACHE Team” comprised of faculty and administrators alike have been working together to begin to address areas of concern raised in the survey results. A copy of Dr. Jacobsen’s presentation is attached hereto as *Attachment A* and made a part hereof.

ENROLLMENT REPORT

Mr. James Pennix, Dean of Admissions, provided an oral enrollment report, noting that for 2013-2014 Radford University has enrolled 1,986 new freshmen with a total student enrollment of 9,928. He noted that the entering freshman class had an average SAT score of 994 with an average GPA of 3.19. Mr. Pennix also informed the Committee that two new counselors were hired, specifically noting that they are based in Radford but will travel to recruit out-of-state students.

Discussions were then held concerning enrollment and recruitment, specifically discussing the geographic make-up of the student body and the future geographic areas for recruitment.

Mr. Johns thanked Mr. Pennix for his report.

REPORT FROM THE PROVOST

Mr. Dr. Sam Minner, Provost and Vice President for Academic Affairs, provided the Committee with the academic highlights from the six Colleges and the McConnell Library, which is attached hereto as *Attachment B* and made a part hereof.

Dr. Minner then reported that the Radford University's most recent retention rate was 78% up from 74% last year. He noted that, historically, retention has been a problem at Radford, and to address this issue, certain strategies have been implemented including hiring additional academic advisors, engaging students in campus activities, and the hiring of a consulting firm, Noel-Levitz, that specializes in retention.

He also provided the Committee with an update on the search for the Dean of the College of Business and Economics reporting that there were over 80 applicants for the position with approximately 20 in the "A" category and that airport interviews of certain candidates will begin in October. He also informed the Committee that Dr. Joseph Scartelli, Dean of the College of Visual and Performing Arts, has announced his retirement as dean, effective at the end of this academic year, and that a national search will be undertaken to fill that vacancy.

Dr. Minner also updated the Committee on the progress regarding Radford's accreditation by the Southern Association of Colleges and Schools (SACS) noting that the first monitoring report was submitted and the second is required.

Dr. Minner then reviewed with the Committee the initiatives proposed to be undertaken in Academic Affairs for 2013-2014, specifically the continued implementation of various strategies regarding admissions and retention; implementation of changes in the Honors program; a review of Radford's career education unit; improving the undergraduate experience through high impact learning; invigorating international studies with the hiring of a Director of International Studies, and implementing an English as a Second Language program; and the creation of new academic programs, provided resources are available and all necessary approvals are obtained.

With no further business to come before the Committee, Mr. Johns, Vice Chair, adjourned the meeting at 11:50 a.m.

Respectfully submitted,

Michele N. Schumacher
Secretary to the Board of Visitors