

RADFORD UNIVERSITY BOARD OF VISITORS
ACADEMIC AFFAIRS COMMITTEE MEETING

2:30 p.m.
February 7, 2012
2nd Floor, Room 2-G
One James Center
Richmond, Virginia

APPROVED

MINUTES

COMMITTEE MEMBERS PRESENT

Mr. Milton C. Johns, Chair
Mr. Thomas E. Fraim, Jr., Vice Chair
The Honorable J. Brandon Bell
Mr. H. René Fonseca
Mr. Stephen A. Musselwhite, Rector
Mr. Mark R. Pace, Vice Rector
Dr. Richard A. Roth (*Faculty Representative; non-voting, advisory member*)

BOARD MEMBERS PRESENT

Ms. Nancy E. Artis
Mr. Matthew B. Crisp
Mr. Darius A. Johnson
Ms. Wendy S. Tepper
Mr. Ronald R. Wesley
Ms. Linda K. Whitley-Taylor
Ms. Megan A. Rhodes (*Student representative; non-voting, advisory member*)

OTHERS PRESENT

Mr. Richard S. Alvarez, VP for Finance & Administration and CFO
Ms. Margaret D. McManus, University Auditor
Dr. Sam Minner, Provost & VP for Academic Affairs
Mr. James W. Noel, III, Assistant Attorney General
Ms. Lisa H. Ridpath, Associate VP for Finance & Administration

CALL TO ORDER

Mr. Milton C. Johns, Chair, called the meeting to order at 2:30 pm on Tuesday, February 7, 2012 at One James Center, Richmond, Virginia.

APPROVAL OF AGENDA

Mr. Milton C. Johns called for a motion to approve the agenda. Mr. J. Brandon Bell made the motion and Mr. H. René Fonseca seconded. The motion carried unanimously.

APPROVAL OF MINUTES

Mr. Milton C. Johns called for a motion to approve the minutes of the November 9, 2011 meeting. Mr. J. Brandon Bell made the motion and Mr. Mark R. Pace seconded. The motion carried unanimously.

REPORTS/RECOMMENDATIONS

○ Report from the Faculty Representative to the BOV

Dr. Roth thanked the Committee for the opportunity to report on what is happening on campus from a faculty perspective.

- He reported that Ms. Erin Webster-Garrett, Director of the Quality Enhancement Plan (QEP) and her team are making good progress and that a draft budget is in place for the program. He also shared that the QEP team adopted a set of learning objectives and programmatic outcomes and were in the process of implementing a plan, taking into account faculty feedback.
- Dr. Roth reported that the faculty in the School for Environmental and Physical Sciences voted last fall to disband the School and split it back into individual departments. They then brought this proposal to the Faculty Senate, which supports this proposal, as does Dr. Sam Minner, Provost and VP for Academic Affairs.

○ Academic Affairs Report

- Dr. Sam Minner reported that Mr. James Pennix, Interim Vice Provost for Enrollment Management, is doing a great job and has an aggressive recruitment plan in place. The search for this vacant position is ongoing and is moving along;
- Dr. Minner reported that Academic Affairs has launched the search for a new Dean in the Waldron College of Health and Human Services. Dr. Raymond Linville stepped down effective 2012 to go back into the teaching arena;
- He reported that Dr. Erin Webster Garrett was chosen for the position of Director of the QEP through an application and selection process;
- Dr. Minner reported that submissions for requested dollars by faculty involved in research and associated grant writing is up 68.2% and dollars approved are up 15.4% over the same time period last year;
- Partnerships
 - New College Institute (NCI) –we submitted a proposal to assist them in the delivery of several programs such as Early Education, Math Education and professional development;
 - He reported that he has been visiting RU's remote educational sites;

- He reported that the SACS reaccreditation process and the QEP were on schedule. He noted that that RU had received the SACS Off- Site Committee Report and have been working on the minor deficiencies reported in it. The QEP report will be ready for the visit of the SACS On-Site Reaffirmation Committee, March 27-29. He stated that he anticipated no problems;
- Academic Affairs Initiatives
 - Dr. Minner reported on RU's **Wintermester** – a program allowing a student to go home and take (2) classes on line during the winter break, which is in line and consistent with the Governor's recent initiative;
 - He shared that RU has developed e-textbooks for students on an Apple™ platform, allowing them to download textbooks absolutely free;
 - Dr. Minner reported that he has launched an Honors Academy Task Force and an International Education Task Force;
 - Dr. Minner announced that he has formed the Provost's Executive Professional Development Program. He launched this program after speaking to many faculty and colleagues with an interest in educational leadership positions. Dr. Minner will choose someone to serve in the capacity of an educational leader for a one or two semester internship.

ACTION ITEMS

- **Faculty Professional Development Leave**

The committee discussed and approved this leave for (11) faculty members. A copy of the Resolution shall be attached hereto as **Attachment A** and made part of these minutes.

Mr. J. Brandon Bell made a motion to send the Faculty Professional Development Leave as written to the Board of Visitors for approval. The motion was seconded by Mr. Mark R. Pace and passed unanimously:

- **Policy on Transfer Credits: International Baccalaureate, Advanced Placement, and Cambridge Advanced Examinations**

The committee discussed and approved the Transfer Credits policy as written. A copy of the Resolution shall be attached hereto as **Attachment B** and made part of these minutes.

Mr. J. Brandon Bell made a motion to send this policy as written to the Board of Visitors for approval. The motion was seconded by Mr. Mark R. Pace and passed unanimously.

ADJOURNMENT

With no further business to come before the committee, Mr. Milton C. Johns, Chair, adjourned the meeting at 3:30 pm.

Respectfully Submitted,
Vickie S. Taylor, Executive Assistant to the Provost