

**RADFORD UNIVERSITY BOARD OF VISITORS
ACADEMIC AFFAIRS COMMITTEE
September 15, 2011**

APPROVED

MINUTES

Committee Members Present:

Mr. Thomas E. Fraim Jr.
Mr. Milton C. Johns
Mr. Stephen Musselwhite, Acting Chair
Ms. Wendy Tepper
Dr. Richard Roth, Faculty Representative, non-voting

Others Present:

President Penelope W. Kyle	Dr. Mark Shanley
Provost Sam Minner	Mr. Danny Kemp
Ms. Nancy Artis	Ms. Margaret McManus
Mr. J. Brandon Bell	Dr. Steven Nape
Mr. Stephan Cassaday	Dr. Bill Kennan
Mr. Matthew Crisp	Ms. Christy Jackson
Mr. Mark Pace	Ms. Deanna Estrada
Ms. Linda Whitley Taylor	Deans, Faculty and Staff
Mr. Richard Alvarez	

CALL TO ORDER

Mr. Stephen Musselwhite, Acting Chair, called the meeting to order at 2:10 pm, Thursday September 15, 2011 in the Board Room in Martin Hall at Radford University.

Mr. Musselwhite called on President Kyle to make special introductions.

- President Kyle noted to the committee that Mr. Musselwhite will be Acting Chair of the Academic Affairs Committee in the absence of Mr. Walter Rugaber, Chair of the committee, who retired and Dr. Cora Salzberg, Co-Chair of the committee, whose term expired.
- President Kyle introduced Provost Sam Minner. Provost Minner made brief remarks, thanking Dr. Joe Scartelli for his hard work during his service as Interim Provost.

APPROVAL OF AGENDA

Mr. Stephen Musselwhite, Acting Chair called for a motion to approve the agenda. Mr. Thomas Fraim made the motion and Mr. Milton Johns seconded. The motion carried unanimously.

APPROVAL OF MINUTES – May 5, 2011

Mr. Stephen Musselwhite, Acting Chair called for a motion to approve the minutes of the May 5, 2011 meeting. Mr. Thomas Fraim made the motion and Ms. Wendy Tepper seconded. The motion carried unanimously.

Report from the Faculty Representative to the BOV

Dr. Richard Roth

- Dr. Roth reported that it is a privilege to be representing such a great group of terrific faculty. Dr. Roth mentioned the recent Convocation ceremony and the faculty that were honored by getting prestigious awards. He also pointed out that Radford has a lot of faculty members doing great things who were not honored. Faculty surveys show low faculty moral, likely due to the events of a few years ago- department restructuring and departure from shared governance. Dr. Roth emphasized the importance of involving the stakeholders (faculty) in decisions that affect them and the University as a whole. He noted that another issue with faculty is their salaries, but that he was going to say more about this at the full board meeting tomorrow. Dr. Roth noted that he is looking forward to working with Dr. Minner and applauds his commitment to shared governance and the liberal arts. Dr. Roth noted that the Faculty Senate Executive Council has met with Dr. Minner since his arrival and had very productive conversations.

Some of the items the Faculty Senate will be working on this year are:

- the Core Curriculum
- internal governance
- distance learning issues (Desire to Learn, D2L)
- recruitment of faculty for online courses and how online courses will affect faculty workloads

Dr. Roth noted that the faculty senate also will be working with Dr. Minner to look at student evaluations of faculty and they look forward to working with the Quality Enhancement Plan-Writing Team (SACS).

Action Items

Dr. Sam Minner

Resolution to approve the Proposal Regarding Appalachian Regional Studies Program for submission to the Board of Visitors as identified. Information shall be attached hereto as *Attachment A* and made part of these minutes.

BE IT RESOLVED, It is recommended that the Academic Affairs Committee approve the proposal to move the Appalachian Regional Studies Center from the College of Humanities and Behavioral Sciences to the College of Education and Human Development and to change the name from the *Appalachian Regional Studies Center* to the *Appalachian Regional and Rural Studies Center*.

Mr. Fraim made the motion. Mr. Pace seconded. The motion passed unanimously.

ACADEMIC AFFAIRS REPORT

Dr. Sam Minner

Overview of New Faculty

Radford University is fortunate to welcome 40 new teaching and research faculty members to our family of scholars. The faculty members join us from 14 states, filling positions in 23 department and schools, and have earned degrees from prestigious institutions across the country.

- Overview of New Faculty (copy of the *Overview of New Faculty* shall be attached hereto as **Attachment B** and made a part of these minutes.)

Report of New Chairs/Directors/Academic Leaders

Academic Affairs has added several new chairs or school directors and other academic leaders this year.

- Overview of Academic Affairs Leadership (A copy of the *Academic Affairs Leadership* shall be attached hereto as **Attachment C** and made a part of these minutes.)

Enrollment Management Report

Steven Nape, Vice Provost for
Enrollment Planning and Management

- Dr. Nape referred to the handout given to the Committee members in their Board book and gave a brief report on Fall 2011 enrollment and admissions data (a copy of these handouts identified as *Enrollment Management Report 1*, *Enrollment Management Report 2*, *Enrollment Management Report 3* shall be attached hereto as **Attachments D, E** and **F** and made part of these minutes).

Academic Initiatives for 2011-2012

SACS Reaffirmation Update Dr. Rick Slavings, Consultant for SACS Reaffirmation

- Dr. Slavings gave a brief overview of the SACS Reaffirmation process and where we are at today. He noted the use of Compliance Assist (software) in the completion of the data that is submitted to SACS. The SACS On-Site Evaluation visit is scheduled for March 27 - 29, 2012.

QEP-WT (Quality Enhancement Plan-Writing Team), Dr. Steve Lerch, Consultant for SACS Reaffirmation and Dr. Erin Webster Garrett, Interim Director of QEP

- Dr. Lerch gave a brief overview of what QEP is and how it works with the SACS Reaffirmation.
- Dr. Webster Garrett gave a brief report and referred to the handout given to the Committee member in their book.

A copy of the handout identified as *QEP Report* shall be attached hereto as **Attachment G** and made part of these minutes.

CORE Curriculum Update, Dr. Steve Owen, Director of CORE Curriculum

- Dr. Owen thanked Dr. Susan Van Patten for her hard work on the CORE up to now. She helped to make the transition seamless with all of her hard work over the past two years.
- Dr. Owen reported on the following:
 - Enrollments in 100 and 200 level courses
 - Assessment of CORE
 - Opportunity of teaching in the CORE and the Citizen Scholar topic being used by the QEP
 - CORE Connections Program for freshman students
 - Faculty team teaching
 - Adjunct faculty teaching in the CORE
 - Involving more full-time faculty in teaching in the CORE
 - Employer and learning outcomes

Data Management

- Dr. Minner noted that his focus will be on using data based information and benchmarking to make informed decisions.
- Dr. Minner will look at increasing external grant submissions.

College Updates

- College Updates - Overview of College Updates (a copy of the *College Updates* shall be attached hereto as **Attachment H** and made a part of these minutes.)

ADJOURNMENT

The meeting adjourned at 3:15 pm

Respectfully Submitted,
Vickie S. Taylor, Executive Assistant to the Provost