



Executive Committee
8:00 a.m. **
December 1, 2023
Dean's Conference Room
Kyle Hall, Third Floor, Radford, VA

DRAFT
MINUTES

Committee Members Present

Dr. Debra K. McMahon, Rector
Mr. Marquett Smith, Vice Rector
Mr. Robert A. Archer, (Ex officio)
Ms. Jeanne Armentrout, (AESSC)
Mrs. Jennifer Wishon Gilbert, (EMBEC)
Mr. Tyler W. Lester, (BAAC)
Mr. David A. Smith, (SAAC)

Ms. Lisa W. Pompa (EEC) contacted Board of Visitors Rector Debra McMahon prior to the meeting to inform her that a personal matter would prevent her from attending the meeting in person. Ms. Pompa participated by electronic communication from her home.

Others Present

Dr. Bret Danilowicz, President
Ms. Karen Castele, Secretary to the Board of Visitors and Special Assistant to the President
Ms. Susan Richardson, University Counsel
Dr. Bethany Usher, Provost and Senior Vice President for Academic Affairs
Ms. Joann S. Craig, Board Member

Call to Order

Dr. Debra K. McMahon, Rector, called the meeting to order at 8:02 a.m. in the Dean's Conference Room in Kyle Hall.

Approval of Agenda

Rector McMahon asked for a motion to approve the December 1, 2023 meeting agenda, as published. Mr. Robert Archer so moved, Mr. Marquett Smith seconded, and the motion carried unanimously.

Approval of Minutes

Rector McMahon asked for a motion to approve the Sept. 7, 2023 and Sept. 8, 2023 minutes of the Executive Committee meeting in a block with no objections. Mr. Tyler Lester so moved, Mrs. Jennifer Gilbert seconded, and the motion carried unanimously.

President's Remarks

President Bret Danilowicz shared his excitement that his cabinet is now staffed with permanent vice presidents and shared that the working relationship among the members is exceptional. President Danilowicz provided an overview of the Radford Tuition Promise, budget outlook and the Two-Year Strategic Plan to be voted on at the full board meeting. President Danilowicz shared that the plans are for the Board Retreat in July to be held at Berry Hill in South Boston, Virginia.

Committee Discussion and Updates

Rector McMahon led a discussion with committee members on issues raised during the committee meetings held on Thursday, including Radford Tuition Promise, enrollment and the Governor's upcoming budget announcement.

Other Business

Rector McMahon and committee members confirmed the Board's support of the Radford Tuition Promise and suggested that a vote to ratify be held during the full Board meeting.

Rector McMahon shared that per the Board of Visitors Bylaws, the Board approves the hiring of the President's direct reports and that with the hiring of Penny Helms White as the Vice President for University Advancement, the item would be brought before the full Board.

Adjournment

With no further business to come before the committee, the meeting adjourned at 8:51 a.m.

Respectfully submitted,

Ms. Karen Castele

Secretary to the Board of Visitors and Special Assistant to the President

End of Board of Visitors Materials

